



The Business Case for AP Automation

2019

“I just found a \$56,000 invoice that wasn't on the spreadsheet I sent you.”

It's month end, and as a CFO, controller, plant manager, or accounting manager you need accurate, up-to-date data. Unfortunately you only have an estimate as to where your payables stand. Some important documents are missing for a large invoice that is overdue. And one of the large spreadsheets a manager sent you has some missing fields – making you wonder what else is out there you can't see.

Get visibility with real-time invoice status, a 1-click mobile approval workflow, automated PO matching, and a complete archive and audit system with **Palette AP Automation**.

Eliminate the paper-based processes that suck time and create inefficiencies in AP.



Technological change is everywhere...
Except in the AP Operations of Finance

- 1 Companies are discovering the value of digitally transforming their operations**
From human resources to field operations, companies are taking advantage of SaaS software and digital tools to boost productivity, have more visibility, and reduce costs.
- 2 Automation and AI are augmentative**
Rather than being seen as a threat, automation and AI technologies are being used to not only avoid adding to headcount, but to enable employees to be more productive, have less stress, and be freed from drudgery.
- 3 Finance might be the last bastion of paper-based processes & practices**
After making investments in technology for all areas of the organization, companies are looking for the next place to optimize business processes – and that's in finance.

It's 2019. You're using technology in every aspect of your business, but if you walk into the finance department you'll find paper processes and filing cabinets. **What gives?**

Manual invoice processing, manual approval processes and manual PO matching are prevalent in AP departments.

That means no visibility, too much “paper shuffling” and wasted time.



\$14/7

It takes an average of \$14 and 7 days to process one invoice

Because of manual input methods, invoice approvals taking too long, missing documentation and increasing invoice volumes AP departments are spending excessive time and resources in the processing of invoices.

Both PO and non-PO invoices have to be approved or matched manually

Matching supplier invoices to POs and Goods Receipts has to be done manually with a line by line approach. The average time it takes to match an invoice is 15 minutes – multiply that by the number of PO invoices your organization receives every month.



Executives struggle with lack of visibility and control

Approximately 50% of companies say there are 12-24 employees outside of AP involved in invoice processing and management. Most companies use a combination of email and spreadsheets to keep track of communications with non-AP staff.



Palette AP Automation in the Cloud

Cost to process one invoice

Up to **3X Less**

Days to process one invoice

Up to **3X Faster**

> **Process ANY format of scanned paper or emailed invoice**

Get visibility into both invoice status and payables in real time. Flag invoices or line items and send them to business users for review and approval. Invoices, purchase orders, goods receipts, approvers and their messages are archived in the cloud for a complete audit trail.

Automated 2 and 3 way PO matching <

Purchase orders, supplier invoices, and goods receipts are automatically matched. Import external POs. Exceptions are put into a defined approval workflow that gives approvers the information they need to make a decision ASAP.

Invoice exception rate

Up to **2X Lower**

% invoices linked to a purchase order

Up to **2X Higher**

Approval cycle times

Up to **3X Less**

% of invoices processed straight through

Up to **3X Higher**

> **Flexible 1-click approval workflow**

Approvers can approve an invoice with one click in their email on a mobile device. Every relevant role in the organization is connected to an approval workflow. Workflows can be re-routed without having to pay for coding or additional user license costs.



Will my employees be happier?

Palette's high user ratings give you confidence

Our customers consider Palette to be a worthwhile investment, thanks to important features such as flexibility and an easy to use interface.

- **For I.T.** it means fewer support calls and hand-holding
- **For approvers in any role across the organization** it means not having to learn another complex “system”
- **For finance staff** it means more productivity and less stress

96% Feel that Palette fulfills expectations

95% Consider Palette to be a worthwhile investment

Seamless Integration with Your ERP

Palette uses native tools and methodology to ensure your system's business rules, data control and validation are applied for any data communication.

Web Service • File • Stored Procedures

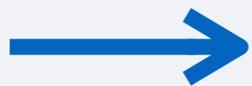
Whether you use our standard API to integrate or one of our many connectors, Palette Integrated Solutions supports Stored Procedures, Web Service or Files, XML and/or text files and tab-delimited integrations.

- Master data residing in your ERP in the general ledger or other accounts that includes suppliers, currency exchange rates, and payment data are imported.
- Business transaction data such as purchase orders and delivery receipts are imported for invoice matching.
- Regular synchronization takes place between Palette and your ERP in full or incremental methods.
- The transfer of approved/matched supplier invoices, employee expense forms and other optional transactions such as purchase requisitions are sent for further processing and/or vouchering by your ERP.
- All business logic is managed by your ERP, and any error messages from the ERP are sent on to Palette. No data is directly written to or retrieved from the database.

For companies that are looking to optimize their accounts payable operations, Palette provides flexible cloud-based AP automation

Unlike other solutions, Palette has **no user licensing costs**, an interface that gets **high marks** from 250,000+ users, a **track record** providing white label solutions to international banks and accounting firms, and **rock-solid compliance** with HITRUST, HIPPA, ISO 27001, GPDR, ITAR, and PEPPOL.

Solution Highlights



- A robust AP automation solution that integrates with your ERP and grows with your organization
- Handles subsidiaries and multiple ERPs
- Multiple countries, currencies, and tax rules
- Use our cloud or your cloud

PALETTE'S RECORD OF SUCCESS WORLDWIDE

Business Case for AP Automation

Palette Name Brand Clients



Name Brand Partners



SwedenBank

Accreditations



Customer Satisfaction

250,000+ Users

95% Recommend Ratings

Established with 26 Year Track Record



15% Of annual revenue is invested in R&D



Consistently profitable and growing since 1993.

Palette AP Automation

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